

## Scribe Sheet

**Date:** 5/5/08

**Scribe:** Lori Bussiere

**Present:** Melissa, Sally, Adam, Vanessa, Lori

Frank (arrived 8:00), Lisa (arrived at 7:00), Richard (arrived at 6:45)

Greg Sanders, Ken Johnson

**Community Members:** Shannon Palone

**Meeting called to order at (time):** 6:00

**Meeting Adjourned at (time):** 8:55

**Next Meeting Date:** 5/19/08 6:30 @ Library

Topic Discussed	Summary of Topic Discussed	Decision/Action to be taken	Deadline/Person Responsible	Action Item Completed
Minutes of 4/14/08	Change needed on person responsible for the Turkey Trot to Vanessa and the broomball/ice soccer to Adam	Motion made by Melissa to approve the minutes with the 2 noted changes, 2 <sup>nd</sup> by Adam. Approved 5-0-0	Lori	5/8/08
Budget Report	No budget report present so no update on donation account balance			
Public Participation	Shannon Palone attended the meeting to let us know as of June 1 <sup>st</sup> she is this year's Pool Director.	Shannon will plan to attend Rec Board meetings to keep in touch with the Board and hear feedback from the Board.		
Outstanding Action Items	Board needs to look into developing some snow shoeing trails.	Adam to connect with the Conservation Committee to work on trails.	Adam	
	Scholarship application for Red Cross life guard class to be updated with changes. Shannon mentioned that the Legion has donated toward this in the past.	Tabled as Lisa not present Lori to contact Legion about donation toward this effort.	Lisa	
	Frank will contact Arnie McMullen from Montpelier Rec. Board to see if/what they use for a lightening meter.	Tabled as Frank not present	Frank	
	Calendar updates - Everyone to review calendar and bring to next meeting. Add on December 11 <sup>th</sup> to request donation from Roxbury	Need to obtain electronic version of calendar from Linda	Sally	

	<p>Lori made a suggestion about installing a duck food dispenser at the foot bridge. After reading a letter to the editor in the Nfld. News about people feeding the ducks inappropriate food, thought this might be a nice alternative – similar to what the fish hatchery does.</p>	<p>Sally spoke to Larry Garland and they do not want to put a duck food dispenser in as it is better for the ducks to eat from the natural habitat and not rely on being fed.</p>	N/A	5/5/08
	<p>Skate Board Park registration sticker contest at the school. Sally had asked the Superintendant if there was a way it could be done as part of an art class. Superintendant was going to look into it.</p>	<p>Sally has left messages at school but has not heard back. Shannon Palone offered to contact the Art Teacher on the Board's behalf to get this contest going. Thanks Shannon</p>	Sally	
	<p>Lock/Keys for dugout closet to be purchased by Rec. Board for Boys &amp; Girls Club closet. Look into installing a door onto the dug out at Memorial park that does not have the closet. This would be used to store the ice rink.</p>	<p>Tabled as Frank not present</p>	Frank	
	<p>Boys &amp; Girls club application - Usage application does not indicate anything about insurance coverage so it will be returned to Angela/Tony to obtain that info. Agreement to be updated with liability clause, drying racks and placement of tent. <u>Pool Director to be given a copy of the agreement so they know what has been agreed to for the summer program</u></p>	<p>Sally received insurance information. Copy of agreement to be given to Shannon</p>	Sally	
	<p>Discussion on trying to get some of the sewer charge for the pool abated as the water used in the pool doesn't go through the sewer system.</p>	<p>Sally to talk to Bill</p>	Sally	
	<p>6<sup>th</sup> grade class application – We are still waiting to hear what the life guards are paid so we know what to tell the 6<sup>th</sup> grade the fee will be. Shannon shared a figure of \$11.50. She also shared that what usually has happened in the past was that she asked for life guard volunteers and then the 6<sup>th</sup> grade class paid the guards cash. By doing this, taxes and FICA wouldn't come out of their checks and the guards would be paid that day. If the payment runs through the municipal office, the guards won't be able to be paid until the start of the new fiscal year. The general consensus</p>	<p>Sally to talk to Nancy about how she wants to handle this so we can get back to Shannon/Nancy Allen on how we are to collect the life guard charge.</p>	Sally	

	<p>around the table is that we were not comfortable approving the pool usage part of the application if guards were being paid “under the table” Shannon then added that the liability falls on her. The board doesn’t believe she would be solely responsible in a liability situation. Shannon made suggestion to add the hours worked by the guards to their fist paycheck at the pool and collect payment from the school and have it run through the town office.</p> <p>School Street reunion – Application approval mailed out and Shannon given dates and number of attendees so she can schedule guards appropriately</p> <p>North Stars baseball application – Fees were again discussed and not resolved. One member of the Team came to Green Up day. Field was used Sunday, no fee paid and field was not left in good condition. Frank Pecora contacted them about field condition.</p>	<p>Shannon will hang a reserved sign on the shelter that day.</p> <p>A friendly reminder will be sent to re-affirm discussion had with regards to in kind service.</p>	Sally	
School Facility Uses	Need to brain storm what we would want to use at the school for facilities	E-mail Sally with ideas	Everyone	
Pool Director Applicants and guard advertising	<p>No need to discuss as Shannon has been hired. Shannon will be hiring guards soon. Application deadline is May 16<sup>th</sup>. She feels in the future the Director should be hired before April 1<sup>st</sup> and then guards should be hired by May 1<sup>st</sup>. Board shared their desire to continue with the theme nights that Jessica had started last year. We also shared that for purposes of daily fees or season passes, Roxbury, Northfield Falls and Northfield residents are considered “residents” all other must pay out of town fees. Shannon indicated she would be offering adult swim lessons and possibly water aerobics. She indicated she uses her own equipment and that she does charge for the aerobics as it is done on her time and with her equipment. A question was asked if she pays a pool rental fee and she said she did not. Previous decision of Rec. Board to open pool June 16 is void, as the Town Manager has informed us the pool will be opened on June 21<sup>st</sup> and close August 23<sup>rd</sup>. The Rec. Board had no part in this decision.</p>	Shannon will let us know when guards have been hired.	N/A	
Donation of \$2500	Sally wanted to elaborate on the \$2500 donation		N/A	

	mentioned at last meeting for the shelter. The donation is a group donation and wants to see the project plan prior to making the donation. Sally has shared this information with Jeff Morgan			
Walkie Talkie purchase	Suggestion from Jessica last year to possible have walkie talkies for the guards so there isn't yelling from the bath house or across the pool. These walkie talkies would also come in handy for other rec. events such as the Easter Egg hunt so we wouldn't start the event prior to everyone getting from their parking spots to the hunt location. Shannon indicated the guards should be using their whistles, not yelling across the pool.	Lori will look into walkie talkie purchase.	Lori	
Ice Rink storage	Frank not present but we need to get the ice rink stored. It has been taken down and is sitting down in the Falls. The dug out may only be able to hold the plywood and we would still need storage for the tarp. Word is there is no room above the concession stand in the Falls.	Storage unit donation to be looked into a.s.a.p	Vanessa	
Concession stand in the Falls	Lisa indicated that if Little League is asked to pay for utility use this year, they won't use the concession stand. Fee schedule again came up and timing of rolling the fees out. Questions around Little League not the only one using the score board and if the Rec. Dept is being charged for utilities on the building.	<p>Adam made a motion to ask Little League to donate toward utilities this year and if it is found that the Rec Dept. pays for utilities on the building, let Little League know there will probably be a charge next year. Motion 2<sup>nd</sup> by Melissa Motion approved 5-1-0</p> <p><b>**It was pointed out after the meeting that our Member's at Large policy states Member's at Large will no be allowed to vote on budget related items. Utilities fall under a budget item therefore this motion should not have been accepted or voted on. This topic will be tabled until the next</b></p>	Sally	

		meeting.		
Paint from promotion	We all received the e-mail from the Town Manager with regard to the paint. She indicated there was 66 gallons of paint and that some of that paint is being used for the Municipal Building and the Library. Lisa picked up 13 gallons of paint. Sally as a member of the Rec. Board, took care of everything needed to get the paint donation and of the 66 gallons awarded, the Rec. Board was given 13 which will not be enough to paint the dugouts.	Lisa currently in possession of the 13 gallons of paint.		
Afternoon at the park with GNCC	No action yet	Lisa to contact GNCC	Lisa	
Street Dances	On hold			
Outdoor movies	On hold			
Fee Schedule	Fee's are a very big struggle for this board. Decisions are made and revisited continuously. This is very frustrating for everyone. There needs to be a meeting to get a fee schedule set once and for all	Meeting to be determined	Sally	
Green Up Day follow up	<p>Falls: Climbing tires were removed, swing set was removed – suggestion to put up signs for no smoking, no alcohol and “Children at play. Please clean up after your dog.” Painting of dugouts still needs to be done.</p> <p>Memorial Park: A lot of pine needles were removed, some remain to prevent erosion. Many branches and sticks were removed as well. Some broken trees were moved. Trash was picked up. Good turn out by the Boys and Girls club. Still need to remove slide facing sun.</p>	<p>Shannon said she'd look into signs – she is aware there's no money for this.</p> <p>Lisa taking care of painting project</p> <p>Adam will repair zip line Roger Leclair to look into some yellow fence guard North Star Baseball Team asked to move bleachers to visitor section and help remove the broken fence between the skateboard park and the dugout.</p> <p>Need to move slide to Falls park</p>	<p>Sally</p> <p>Lisa</p> <p>Adam Roger</p> <p>Jeremy Drown</p> <p>?</p>	

Our Purpose	<p>There are several if not all members of the board that are very frustrated with the communication or lack of between management and the Rec. Board. Frank indicated that we are a committee of volunteers that do not “work” for the town. He likes volunteer work, but is very frustrated with how management relates to the Board. Vanessa indicated she is very surprised at how bad the communication is between the Board and management. Lori added that she too like the work the Board has done and is excited about future projects, but is disappointed in how hard it is to work with management. Sally is frustrated with re-visiting the same issues over and over again and not being consulted or even notified of decisions being made. Shannon knew more information on topics tonight than the Rec. Board has been privy to.</p>	<p>Suggestion made by Selectmen present to request a meeting with the Select Board, Town Management and Rec. Board to discuss how to fix the communication problem.</p>	Sally	
Adjourn meeting	Motion made by Vanessa and 2 <sup>nd</sup> by Adam	Motion passed 8-0-0		